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Office Memorandum • UNITED STATES GOVERNMENT

TO : Executive for Administration and Management

DATE: 30 April 1948

FROM : Assistant Director for Operations

SUBJECT: Survey of Foreign Documents Branch, Office of Operations

1. Reference your memorandum, same subject, dated 8 April 1948, the final draft of the above survey has been studied by this office and discussed with the other CIA offices which will be affected by the changes in functions and operational procedures of the Foreign Documents Branch as recommended by the Management Branch.
2. Detailed comment by the Office of Operations and the Foreign Documents Branch is attached as Enclosure 1. Minor changes in the text of the survey have been indicated in pencil on the draft copy which is returned herewith.
3. Comments on the survey and indications of concurrence or non-concurrence by the Office of Reports and Estimates and the Office of Collection and Dissemination are attached as Enclosures 2 and 3 (ORE memo to OO dated 27 April and 2nd indorsement by OCD, dated 20 April, to memo of A & M of 8 April). No attempt has been made by this office to incorporate the suggestions of OCD and ORE into the survey or to reconcile the divergent opinions upon the recommendations of the Management Branch.
4. The Office of Operations concurs in the findings of the survey, subject to certain changes as indicated in the attached OO comments and in the penciled changes on the draft. It is felt that due consideration should nevertheless be given to the points raised by OCD and ORE, since the primary function of the Foreign Documents Branch is to be of the greatest possible service to the intelligence research agencies.
5. Foreign Documents Branch wishes to express its appreciation of the interest and cooperation shown by the representatives of the Management Branch who conducted the survey. It will be noted that the internal management of the branch was found to be satisfactory and that the personnel situation was ascribed largely to factors beyond the control of the branch.

[Redacted Signature Box]

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EDWIN L. SIBERT
Brigadier General, USA

Enclosures: 3

cc: FDB

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NO CHANGE in Class.
☐ DECLASSIFIED
Class. CHANGED TO: TS S C
DDA Memo, 4 Apr 77
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Date: 22 MAR 1978

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